

Smart Village Schools – Lycée Voltaire is open for applicants of all nationalities of both genders. Acceptance in the school is subject to student assessment, family interview and availability of a place.

## Enrolment Steps

### Orientation

Applicants are welcome to contact the school for an orientation meeting. Appointments can be scheduled in advance on Wednesdays, by calling the reception desk during school working hours, Sunday through Thursday, from 9 a.m. to 2:00 p.m. Landline: 35370100/200 or by emailing: [registration@svs.edu.eg](mailto:registration@svs.edu.eg)

Also please follow the school's website and official social media pages where our open-days are announced. [www.svs.edu.eg](http://www.svs.edu.eg)

### Step 1 – Admission

Complete the application form online: <https://svs.edu.eg/lycee/inscription/> and upon receiving an email, you will be requested to visit our campus to submit the required documents:

2 photos, 2 original computerized birth certificate and Nursery/School report.



### Step 2 – Assessment

After submitting all required documents, an appointment for assessment and family interview will be scheduled. Both parents are required to attend the family interview. Students' assessments are conducted by certified school teachers. You will be communicated by our Student Affairs department within one week ONLY upon acceptance.

### Step 3 – Registration

Acceptance of a student is subject to the results of the admission process. Upon acceptance, a deadline will be announced for submitting the enrollment payment fees (one-time payment). If payments are not secured within this period, the school will not guarantee the available place. Parents will also be informed of any pending paperwork requirements.

### Step 4 – Payment

School fees will be paid according to the payment schedule specified hereunder.

### Step 5 – Documents


Other admission documents will be requested by the Student Affairs office:  
[shayaly@svs.edu.eg](mailto:shayaly@svs.edu.eg)

## Payments

Grade	Born in	Tuition Fees (EGP)	Academic Resources and Accreditation Fees (EGP)	Activity Fees (EGP)
PS	2020	103,949	17,500	3,000
MS	2019	103,949	17,500	3,000
GS	2018	103,949	17,500	3,000
CP	2017	107,225	18,500	3,000
CE1	2016	107,225	18,500	3,000
CE2	2015	109,847	18,500	3,000
CM1	2014	109,847	19,000	3,000
CM2	2013	112,470	19,000	3,000
Sixième	2012	115,745	19,500	7,000
Cinquième	2011	115,745	19,500	7,000
Quatrième	2010	119,022	19,500	7,000
Troisième	2009	121,645	20,000	7,000
Seconde	2008	121,645	20,000	7,000
Première	2007	124,263	20,000	7,000
Terminale	2006	126,888	20,000	7,000

**Note:** School fees are subject to increase.

## Other Payments

Fees:	Amount in EGP:
<b>Enrollment Fees for new students</b>	<ul style="list-style-type: none"> <li>22000 EGP (one-time payment)</li> </ul>
<b>Application and assessment:</b>	A one-time payment due at the time of filing the school application form, payable before the assessment date, it covers the application and assessment costs for each applicant.
<b>Cantine fees:</b>	The cost of the canteen is 13,000 LE. For either a full academic year or a half academic year, the canteen subscription is optional. As noted below, the fees are split into two payments of 6500 LE each. Please be aware that the cost of the second installment can change as a result of an unanticipated price increase.
<b>Smart bracelet:</b>	<ul style="list-style-type: none"> <li>300 first purchase</li> <li>200 replacements</li> </ul>
<b>Uniform:</b>	<p>School uniform is obligatory for all students, it is available in our store (located in campus) and on our online store. Kindly visit our website: <a href="http://www.svs.edu.eg">www.svs.edu.eg</a> and check it out.</p> 
<b>Exams and Technology:</b>	<ul style="list-style-type: none"> <li>External examinations are excluded and to be announced in due time.</li> <li>All educational levels, starting <b>CE2</b> will be required to use iPads/laptops as part of the educational programme.</li> </ul>
<b>Students' life activities:</b>	The school trips, camps, after-school activities, and excursions are all excluded and to be announced in due time.

**Note:** The school follows the updated fees bulletin issued by the Ministry of Education.

## Payment System

Due Dates:	Description:
<b>June 1<sup>st</sup> until June 15<sup>th</sup>, 2023</b>	20% of basic tuition fees
<b>August 1<sup>st</sup> until August 15<sup>th</sup>, 2023</b>	20% of basic tuition fees + 50% of academic resources and accreditation fees + 50% canteen fees+50% activities
<b>October 1<sup>st</sup> until October 15<sup>th</sup>, 2023</b>	20% of basic tuition fees + 50% of academic resources and accreditation fees + 50% of activity fees
<b>December 1<sup>st</sup> until December 15<sup>th</sup>, 2023</b>	20% of basic tuition fees + 50% canteen fees
<b>February 1<sup>st</sup> until February 15<sup>th</sup>, 2024</b>	20% of basic tuition fees

**Note:** Terms and conditions apply

## Discounts

Type:	Percentage rate:
<b>Family Discounts:</b>	<p>In case of a sibling joining the school, the following discounts apply:</p> <ul style="list-style-type: none"> <li>10% off the basic tuition fees for the 2<sup>nd</sup> child</li> <li>5% off the basic tuition fees for the 3<sup>rd</sup> child.</li> </ul>
<b>Full Fees Payment Discount:</b>	5% discount will be applied on the tuition fees, in case of yearly full fees payment in advance, when payment is conducted before August 15 <sup>th</sup> , 2023.
<b>Smart Village Employees Discount:</b>	5% discount will be applied on the tuition fees, for Smart Village employees, upon showing an HR letter every year.

**Note:** Please refer to the financial department for any inquiries about the eligible discounts.

## Payment Methods

**Campus:** Payments can be submitted by cash deposit, cheque, or credit card at the finance office at the school main campus.

- **Note:**  
Payments by credit card are accepted without any additional charges.

**Bank:** Payments can be submitted by cash deposit at ABK-Bank - Smart Village branch, please find below the bank details:  
**Bank account name:** Child and Society Development institution  
**Bank name:** ABK Egypt  
**Bank account #:** 913707  
**Reference:** The student ID number

- **Note:**  
Please make sure that you include the Student ID in the description of the transfer to facilitate the payment registration and tracking.

**Wire transfer:** Please use the following details for local and international wire transfers:  
**Account Name:** Child and Society Development institution  
**Account number:** 913707  
**IBAN:** EG210018001500000000000913707  
**Bank Name:** Al Ahli Bank of Kuwait – Egypt  
**Branch Name:** Smart Village Branch  
**Swift Code:** ECBAEGCAXXX  
**Reference:** The student ID

**Note:**

- Wire transfers may take few days to be credited to the school account so please consider this to ensure your compliance with the payment due date.

**Online:** Payment online via credit card is available

**Cheques:**

- The bank is instructed not to accept any cheques so please make sure that cheques are only presented to the finance department at the school.
- Stamp the check from the bank for the authenticity of the signature before presenting it to the finance department.

## Terms and conditions

- The onus rests on the parents to ensure fees are settled in a timely manner and is not reliant on the school sending reminders.
- The school reserves the right to hold students' diploma, reports, any stamped documents, transcripts and/or transfer certificates until all the school accounts are settled.
- Any given discounts will be removed if payments are not settled by the above due dates.
- It is crucially important for parents to ensure that all their contact information is updated in the school records to avoid missing any of our e-mails and/or SMS.
- It is ESSENTIAL for parents to keep the deposit slip in a safe place and present it to the school whenever requested as proof of payment.
- In case of bank transfers, please make sure that all bank charges are paid from the sender's account and not deducted from the transferred amount.

## Refund Policy

- The refund of basic tuition fees is in accordance with the Ministry of Education regulations.
- All withdrawal/refund requests must be submitted at the Student Affairs Department by sending an email to [shayaly@svs.edu.eg](mailto:shayaly@svs.edu.eg) All calculations of the refunded amounts will be based upon the date of the withdrawal request sent through email.
- This policy is subject to change to comply with the Egyptian Ministry of Education's regulations and board decisions. Should this policy change, it will be announced to the parents.
- The table below shows the percentage of the refunded fees/due to the school that must be settled to proceed with the financial clearance of the student:

If the withdrawal notice is presented before the 1 <sup>st</sup> day of the academic year 2023	<u>The following amounts will be refunded:</u> <ul style="list-style-type: none"> <li>90% of the enrollment fees</li> <li>90% of the due tuition fees (first and second installments)</li> <li>100% of the academic resources and accreditation fees</li> <li>100% of the paid activity fees</li> </ul>
If the withdrawal notice is presented after the 1 <sup>st</sup> day of the academic year 2023	<u>The following amounts will be refunded:</u> <ul style="list-style-type: none"> <li>50% of the due tuition fees (first and second installments)</li> <li>100% of the paid activity fees</li> <li>75% of the canteen fees</li> </ul>
If the withdrawal notice is presented after the 1 <sup>st</sup> of November 2023	<u>The following amounts will be refunded:</u> <ul style="list-style-type: none"> <li>50% of the due tuition fees (first and second installments)</li> <li>50% of the paid activity fees</li> <li>50% of the canteen fees</li> </ul>
If the withdrawal notice is presented after the 1 <sup>st</sup> of January 2024	No money is to be refunded

## Late Entry Policy

- Students enrolled during the months of September, October, November, and December will be liable for the full tuition, academic resources, accreditation and activity fees.
- Students enrolled after that will be subject to the following discounts:

From January 1 <sup>st</sup> until March 31st, 2024	25% discount is to be applied on tuition and 40% of canteen.
From April 1 <sup>st</sup> until the end of the academic year	40% discount is to be applied on tuition and 70% of canteen.

- Academic resources, accreditation fees, and activity fees must be always paid in full.
- Late enrolment is always subject to the approval of the Ministry of Education and the school's registration policies.
- All due fees must be paid before the student's first day of entry.

## Contact us

Landline: 02-35370100/ 200  
Help desk: 010-90049003  
Student affairs: [shayaly@svs.edu.eg](mailto:shayaly@svs.edu.eg)  
School Email: [lyceevoltaire@svs.edu.eg](mailto:lyceevoltaire@svs.edu.eg)

