

Smart Village Schools – Kipling is open for applicants of all nationalities of both genders. Acceptance in the school is subject to student assessment, family interview and availability of a place.

Enrolment Steps

Orientation Applicants are welcome to contact the school for an orientation meeting. Appointments can be scheduled in advance on Mondays, by calling the reception desk during school working hours, Sunday through Thursday, from 9 a.m. to 2:00 p.m. Landline: 35370100/200 or by emailing: registration@svs.edu.eg
Also please follow the school's website and official social media pages where our open days are announced. www.svs.edu.eg

Step 1 – Admission Complete the application form online: <https://svs.edu.eg/kipling/admission/> and upon receiving an email, you will be requested to visit our campus to submit the required documents:
2 photos, 2 original computerized birth certificate and Nursery/School report.



Step 2 – Assessment After submitting all required documents, an appointment for assessment and family interview will be scheduled. Both parents are required to attend the family interview. Students' assessments are conducted by certified school teachers. You will be communicated by our Student Affairs department within one week ONLY upon acceptance.

Step 3 – Registration Acceptance of a student is subject to the results of the admission process. Upon acceptance, a deadline will be announced for submitting the enrollment payment fees (one-time payment). If payments are not secured within this period, the school will not guarantee the available place. Parents will also be informed of any pending paperwork requirements.

Step 4 – Payment School fees will be paid according to the payment schedule specified hereunder.

Step 5 – Documents Other admission documents will be requested by the Student Affairs office:
ykhatab@svs.edu.eg

Payments

Grade	Age at 1/10/2022	Tuition Fees (EGP)	Academic Resources and Accreditation Fees (EGP)	Activity Fees (EGP)
Pre- K	2½ yrs. Old	52,101	16,000	3,000
Foundation 1	3½ yrs. Old	93,673	17,000	3,000
Foundation 2	4½ yrs. Old	93,673	17,000	3,000
Grade 1	5½ yrs. Old	97,177	18,000	3,000
Grade 2	6½ yrs. Old	97,177	18,000	3,000
Grade 3	7½ yrs. Old	99,984	18,000	3,000
Grade 4	8½ yrs. Old	99,984	18,500	3,000
Grade 5	9½ yrs. Old	102,789	18,500	3,000
Grade 6	10½ yrs. Old	106,296	18,500	7,000
Grade 7	11½ yrs. Old	106,296	19,500	7,000
Grade 8	12½ yrs. Old	109,801	19,500	7,000
Grade 9	13½ yrs. Old	112,607	17,000	7,000
Grade 10	14½ yrs. Old	112,607	*12,250	7,000
Grade 11	15½ yrs. Old	115,456	*9,500	7,000
Grade 12	16½ yrs. Old	118,217	*9,500	7,000

Note: *Books are not included for Grades 10, 11 and 12.
School fees are subject to increase


Smart Village Schools – Kipling School

School Fees for the Academic year

2023/2024

www.svs.edu.eg

Other Payments

Fees:	Amount in EGP:
Enrollment Fees for new students	○ 22000 EGP (one time payment)
Application and assessment:	A one-time payment due at the time of filing the school application form, payable before the assessment date, it covers the application and assessment costs for each applicant.
Cantine fees:	The cost of the canteen is 13,000 LE. For either a full academic year or a half academic year, the canteen subscription is optional. As noted below, the fees are split into two payments of 6500 LE each. Please be aware that the cost of the second installment can change as a result of an unanticipated price increase.
Smart bracelet:	○ 300 first purchase ○ 200 replacement
Uniform:	School uniform is obligatory for all students, it is available in our store (located in 109 campus) and on our online store (visit our website: www.svs.edu.eg and check it out) 
Exams and Technology:	○ External examinations are excluded and to be announced in due time. ○ All educational levels, starting G1 will be required to use iPads/laptops as part of the educational programme.
Students' life activities:	The school trips, camps, after-school activities, and excursions are all excluded, and to be announced in due time.

Note: The school follows the updated fees bulletin issued by the Ministry of Education.

Payment System

Due Dates:	Description:
June 1st until June 15th, 2023	20% of basic tuition fees
August 1st until August 15th, 2023	20% of basic tuition fees + 100% of academic resources and accreditation fees + 50% of activity fees + 50% canteen fees
October 1st until October 15th, 2023	20% of basic tuition fees
December 1st until December 15th, 2023	20% of basic tuition fees + 50% of activity fees + 50% canteen fees
February 1st until February 15th, 2024	20% of basic tuition fees

Note: Terms and conditions apply.

Discounts

Type:	Percentage rate:
Family Discounts:	In case of a sibling joining the school, the following discounts apply: ○ 10% off the basic tuition fees for the 2 nd child ○ 5% off the basic tuition fees for the 3 rd child.
Full Fees Payment Discount:	5% discount will be applied on the tuition fees, in case of yearly full fees payment in advance, when payment is conducted before August 15 th , 2023.
Smart Village Employees Discount:	5% discount will be applied on the tuition fees, for Smart Village employees, upon showing an HR letter every year.

Note: Please refer to the financial department for any inquiries about the eligible discounts.

Payment Methods

At Campus: Payments can be submitted by cash deposit, cheque, or credit card at the finance office at the school main campus.

- **Note:**
Payments by credit card are accepted without any additional charges.

At Bank: Payments can be submitted by cash deposit at ABK-Bank - Smart Village branch, please find below the bank details:

Bank account name: Child and Society Development institution

Bank name: ABK Egypt

Bank account #: 913691

Reference: The student ID number

- **Note:**
Please make sure that you include the Student ID in the description of the transfer to facilitate the payment registration and tracking.

Wire transfer: Please use the following details for local and international wire transfers:

Account Name: Child and Society Development institution

Account number: 913691

IBAN: EG650018001500000000000913691

Bank Name: Al Ahli Bank of Kuwait – Egypt

Branch Name: Smart Village Branch

Swift Code: ECBAEGCAXXX

Reference: The student ID

- **Note:**
Wire transfers may take few days to be credited to the school account so please consider this to ensure your compliance with the payment due date.

Online: Payment online via credit card is available

Cheques:

- The bank is instructed not to accept any cheques so please make sure that cheques are only presented to the finance department at the school.
- Stamp the check from the bank for the authenticity of the signature before presenting it to the finance department.

Terms and conditions

- The onus rests on the parents to ensure fees are settled in a timely manner and is not reliant on the school sending reminders.
- The school reserves the right to hold students' diploma, reports, stamped documents, transcripts and/or transfer certificates until all the school accounts are settled.
- Any given discounts will be removed if payments are not settled by the above due dates.
- It is crucially important for parents to ensure that all their contact information is updated in the school records to avoid missing any of our e-mails and/or SMS.
- It is ESSENTIAL for parents to keep the deposit slip in a safe place and present it to the school whenever requested as proof of payment.
- In case of bank transfers, please make sure that all bank charges are paid from the sender's account and not deducted from the transferred amount.

Refund Policy

- The refund of basic tuition fees is in accordance with the Ministry of Education regulations.
- All withdrawal/refund requests must be submitted at the Student Affairs Department by sending an email to ykhatab@svs.edu.eg. All calculations of the refunded amounts will be based upon the date of the withdrawal request sent via email.
- This policy is subject to change to comply with the Egyptian Ministry of Education regulations and Board of Trustees decisions. Should this policy change, it will be announced to the parents.
- The table below shows the percentage of the refunded fees/due to the school that must be settled to proceed with the financial clearance of the student:

If the withdrawal notice is presented before the 1st day of the academic year 2023	<p><u>The following amounts will be refunded:</u></p> <ul style="list-style-type: none"> • 90% of the enrollment fees • 90% of the due tuition fees (first and second installments) • 100% of the academic resources and accreditation fees • 100% of the paid activity fees
If the withdrawal notice is presented after the 1st day of the academic year 2023	<p><u>The following amounts will be refunded:</u></p> <ul style="list-style-type: none"> • 50% of the due tuition fees (first and second installments) • 100% of the paid activity fees • 75% of the canteen fees
If the withdrawal notice is presented after the 1st of November 2023	<p><u>The following amounts will be refunded:</u></p> <ul style="list-style-type: none"> • 50% of the due tuition fees (first and second installments) • 50% of the paid activity fees • 50% of the canteen fees
If the withdrawal notice is presented after the 1st of January 2024	No money is to be refunded

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School Fees for the Academic year

2022/2023

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Late Entry Policy

- Students enrolled during the months of September, October, November, and December will be liable for the full tuition, academic resources, accreditation fees and activity fees.
- Students enrolled after that will be subject to the following discounts:

From January 1st until March 31st, 2024	25% discount is to be applied on tuition
From April 1st until the end of the academic year	40% discount is to be applied on tuition

- Academic resources, accreditation fees, and activity fees must be always paid in full.
- Late enrolment is always subject to the approval of the Ministry of Education and the school's registration policies.
- All due fees must be paid before the student's first day of entry.

Contact us

Landline: 02-35370100/ 200
Help desk: 010-90049003
Student affairs: ykhatab@svs.edu.eg
School Email: kiplingschool@svs.edu.eg

